

York Triathlon Club –Committee Meeting

10 October 18 @ 1900 YHA

In attendance:- Phil Johnson (PJ)
Tim Andrews (TA)
Mark Allen (MA)
Jim Huxford (JH)
Jan Kuendiger (JK)
Hazel Hall (HH)

Apologies:- Andy Hall (AH)
Lisa Ballantine (LB)
Marie Murtagh (MM) (Didn't receive the confirmation of meeting)
Jaime Cassas (JC)
Rachael Holmes (RH)
Mark Laughton (ML)

Agenda Item	Discussion	Action
Matters Arising	Star Mark Folder not available from Ian. Risk Assessments. End of Season Questionnaire. Coaching Funding	PJ to collate documents in to a folder. MA suggested creating it digitally rather than hard copy. PJ to forward template to coaches for them to risk assess their sessions and send back to PJ for inclusion in the above folder. JK presented ideas to committee for questions. Additional questions added after discussion. JK to publish link to questionnaire on social media. PJ will then use the link to send via email distribution list. RH to send receipt for L1 course to TA for reimbursement as per the usual agreement of 50%

	<p>ML taking over as TT Rep.</p> <p>Helmsley Pool Triathlon 2019</p> <p>BTF Bronze Accreditation</p> <p>Olivia stepped down from Exec due to moving jobs and being unable to attend meetings.</p>	<p>upfront and 50% upon completion of course and coaching hours.</p> <p>PJ to email details to ML that Kerry has forwarded. TT affiliation needs to be renewed by the end of the month.</p> <p>To be discussed at next committee meeting in December for further scrutiny.</p> <p>PJ to submit online application.</p> <p>AH nominated HH to take the position. JK seconded. HH agreed to taking up the role.</p>
Treasurers Update	<p>Club account remains healthy with a current balance of £5364.25.</p> <p>Funds had previously built up due to lack of re-investment on coaching development but as part of the three year club plan we are now seeing re-investment in L1, L2 and L2 Diploma Qualifications.</p>	
Winter Sessions	<p>Discussed minimalistic approach to sessions – 2 swim, 2 bike, 2 run each week, with additional social sessions if demand was there.</p>	<p>October session plan distributed by PJ to coaches and leaders in a bid to ensure sessions are supported. Further months rotas to go out asap.</p>
TriMark Bronze Application	<p>Now ready to apply online via the BTF portal.</p>	<p>PJ to apply</p>
End of season Questionnaire	<p>JK presented draught questionnaire.</p>	<p>Discussed changes to some questions and additions of others. JK to finalize then</p>

		distribute.
Coaching Development and Continuity	<p>RH to receive full funding for L1 Tri Coach.</p> <p>Ian Anderson to receive full funding for L2 Diploma.</p>	Chris Watson to receive full funding for next Open Water Triathlon Activator Course in 2019.
AGM	<p>Discussed date change due to the original publicised date falling on Bonfire night.</p> <p>Agreed that it would be 10th November at the Knavesmire Pub.</p> <p>£2 per ticket payable when signing up to clubhouse. 1st drink free and free food.</p> <p>AGM, followed by Awards presentations, then Social moving on in to York afterwards.</p> <p>Chair, Secretary and Treasurer Positions Nominations.</p>	<p>AH and TA unable to attend.</p> <p>TA happy to remain.</p> <p>PJ to check with AH his intentions to remain in post or not.</p> <p>PJ happy to stand down as chair if someone else would like to nominate themselves as the role was only taken on as a temporary position due to no one else wishing to stand.</p>
AOB	<p>Awards – to add a Member of the Year award. Each member of committee to nominate someone with a reason why. Email nominations to tim@yorktriclub.co.uk - can be for anything. Dedication to the club, outstanding performance, etc.</p>	ALL

	<p>Coaching clothing still to be provided.</p> <p>Confirmation of committee positions to fill.</p>	<p>PJ to re-email coaches to ask for clothing choices and sizes, as only two requests currently received.</p> <p>Notice given by Kerry Archer standing down as TT rep after many years service. ML to fill position.</p> <p>Notice given by Richard Coates standing down as Bike Lead after a year of service as unable to commit to the role moving forward.</p> <p>As mentioned, Olivia stepped down from exec as unable to attend meetings due to house move.</p> <p>Committee thanked all three for their valued service to the club.</p>
<p>Date of next Meeting</p>	<p>AGM – 10th November – 7pm for 7:30pm start at the Knavesmire Pub.</p> <p>Discussed new format for meetings – JH propped new system – all accepted. From December 2018 meetings will be on the 1st Wednesday of every month:</p> <p>Dec = Exec Only</p> <p>Jan, Feb = Full Committee</p> <p>March = Exec Only</p> <p>April, May = Full Committee</p> <p>June = Exec Only</p> <p>July = Full Committee</p>	

	Aug = No Mtg, Summer Break September = Exec Only Oct, Nov = Full Committee Decembr = Exec Only Meeting venue to be moved back to the Knavesmire Pub, 7pm for approx. 1-1.5 hours.	

Phil Johnson

Chairman

York Triathlon Club